ZONING PLAN EXAMINERS NOTES	
DISTRICT	
USE	
FRONT YARD	
SIDE YARD	SIDE YARD
REAR YARD	
NOTES	

SITE OR PLOT PLAN – *For Applicant Use*

APPLICATION FOR BUILDING PERMIT AND PLAN EXAMINATION

for The Charter TOWNSHIP OF MUNDY
3478 Mundy Avenue
Swartz Creek, Michigan 48473
(810) 655-3893 or (810) 655-4631

Permit Number _____
Date Issued _____
Permit Fee _____
Date of Occupancy/Final _____

AUTHORITY:	P.A. 230 of 1972, AS AMENDED	THIS DEPARTMENT WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP, OR POLITICAL BELIEFS.
COMPLETION:	MANDATORY TO OBTAIN PERMIT	
PENALTY:	PERMIT WILL NOT BE ISSUED	

APPLICANT TO COMPLETE ALL ITEMS IN SECTIONS
NOTE: SEPARATE APPLICATIONS MUST BE COMPLETED FOR PLUMBING, MECHANICAL, AND ELECTRICAL WORK PERMITS.

LOCATION OF BUILDING

STREET LOCATION			Zoning District
CITY	STATE	ZIP	OWNERSHIP: ☐Private ☐Public

between _____ and _____

SUBDIVISION _____ LOT _____ BLOCK _____ LOT SIZE _____

TYPE OF IMPROVEMENT

- ☐ NEW BUILDING
- ☐ ALTERATION
- ☐ DEMOLITION
- ☐ FOUNDATION ONLY
- ☐ MOBILE HOME SET-UP
- ☐ PRE-MANUFACTURE
- ☐ SPECIAL INSPECTION
- ☐ RELOCATION
- ☐ ADDITION
- ☐ REPAIR

RESIDENTIAL PROPOSED USE

- ☐ ONE FAMILY
- ☐ TWO OR MORE FAMILY ____ NO OF UNITS
- ☐ HOTEL, MOTEL ____ NO OF UNITS
- ☐ ADDITION
- ☐ POOL
- ☐ ATTACHED/DETACHED GARAGE
- ☐ DECK
- ☐ STORAGE SHED
- ☐ POLE BUILDING
- ☐ OTHER _____

NON-RESIDENTIAL PROPOSED USE

- ☐ AMUSEMENT
- ☐ CHURCH, RELIGION
- ☐ INDUSTRIAL
- ☐ PARKING GARAGE
- ☐ SERVICE STATION
- ☐ OFFICE, BANK, PROFESSIONAL
- ☐ LIBRARY
- ☐ STORE, MERCANTILE
- ☐ TANKS, TOWERS
- ☐ PUBLIC UTILITY
- ☐ HOSPITAL/INSTITUTE
- ☐ OTHER_____

NON-RESIDENTIAL DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G. FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, PARKING GARAGE FOR DEPARTMENT STORE, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE.

CHARACTERISTICS OF BUILDING

PRINCIPAL TYPE OF FRAMING

- ☐ Masonry (wall bearing)
- ☐ Wood frame
- ☐ Structural steel
- ☐ Reinforced concrete
- ☐ Other _____

PRINCIPAL TYPE OF HEATING FUEL

- ☐ Gas
- ☐ Oil
- ☐ Electricity
- ☐ Coal
- ☐ Other _____

TYPE OF SEWAGE DISPOSAL

- ☐ Public or private company
- ☐ Private (on-site septic)

TYPE OF WATER SUPPLY

- ☐ Public or private company
- ☐ Private (on-site well)

TYPE OF MECHANICAL

Will there be central air? ☐Yes ☐No
Will there be an elevator? ☐Yes ☐No

DIMENSIONS

No. of Stories ..... _____
Total square feet of floor area of all floors _____
Total land area, sq. ft./acres ..... _____

NUMBER OF OFF-STREET PARKING SPACES

Enclosed..... _____
Outdoors..... _____

RESIDENTIAL BUILDINGS ONLY

Number of bedrooms ..... _____
Number of full bathrooms ..... _____
Number of partial bathrooms ..... _____

VALUATION AND PERMIT FEE

Use Group _____ Fee Basis _____

Type of Construction _____ Construction Cost _____

Square Feet _____ Construction Value _____ Permit Fee _____

NOTES AND DATA (*For Building Department Use)*

IDENTIFICATION - APPLICANT

APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION:

OWNER OR LESSEE

Name		Address	
City	State	Zip Code	Telephone Number

ARCHITECT OR ENGINEER

Name		Address	
City	State	Zip Code	Telephone Number
License Number			Expiration Date

CONTRACTOR

Name		Address	
City	State	Zip Code	Telephone Number
Builders License Number			Expiration Date
Federal Employer ID Number or Reason for Exemption			
Workers Comp Insurance Carrier or Reason		Policy No	Expiration
MESC Employer Number or Reason for Exemption			

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN, GENESEE COUNTY AND MUNDY TOWNSHIP. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines. **Assessor to verify when complete.**

SIGNATURE OF APPLICANT DATE

Email Address for Inspection Updates:

PERMITS NEEDED TO SUBMIT WITH BUILDING PERMIT:

- ☐ Approval by Planning Commission Date _____
- ☐ Approval by Zoning Board of Appeals Date _____
- ☐ Plot Plan
- ☐ On Site Septic/Tap-in
- ☐ Driveway
- ☐ Soil Erosion
- ☐ Energy Calculations

OTHER PERMITS/APPROVALS REQUIRED:

- ☐ Electrical Permit
- ☐ Mechanical Permit
- ☐ Plumbing Permit
- ☐ DNR Permit
- ☐ Other _____

APPROVAL DATE